

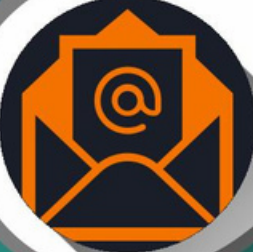
SETA Accreditation Requirements

Accreditation Requirements



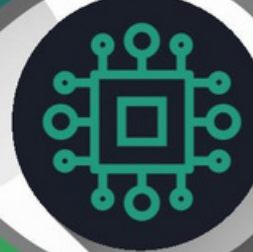
STEP 1

Send a **Letter of Intent to the QCTO** to obtain approval for the said



STEP 2

SETA APPLICATION / LOI Obtain seta specific application, or request and LOI for already accredited providers for extension of scope to another SETA



STEP 3

BUSINESS DOCUMENTS Obtain all business / legislative documents | Business Plan | Training Budget



STEP 4

TRAINING MATERIAL Sourcing of off-the-shelf materials | Align current Material | Ensure material maps to SAQA curriculum requirements



STEP 5

QUALITY MANAGEMENT SYSTEM Full understanding of current tacit within your organisation | Design new QMS | Review and amend current QMS required by SETA



STEP 6

TRAINING COMMITTEE Implementation of committee as per legislation | provide all documents and process



STEP 7

RESOURCES Sourcing Assessors | Sourcing Moderators | Contract and Service Level Agreement Setup| Facilitator documentation & Registration



STEP 8

TRAINING / LEARNERSHIP Templates | Quality Control | SETA Approved



STEP 9

SUBMISSION Manual submission or Electronical Submission | Every document used and developed are shared with client on dropbox



STEP 10

SETA VISIT We coordinate with seta your application and evidence | we prepare and be present during SETA site visit



BENEFITS OF ACCREDITATION

Affordability

- Companies that uses your training programmes or if you host them internally can capture the details on their mandatory & discretionary grant claims

BBBEE Points

- You can claim training as part of skills spend, scoring valuable points in the SD portion of your BEE scorecard

Learnerships

- Can obtain 80% tax rebates
- Youth development funding
- Count towards your BEE scorecard

Credibility

- Accreditation indicates your training implementation and planning offers your organisation high-quality training and has excellent management principles and processes in place.